



1063 W. HILL ROAD, STE C • FLINT, MI 48507 • PHONE (810) 407-6713 • FAX (810) 407-6795

WEEKLY TIME RECORD

<p>EMPLOYEE</p> <p>The hours below were worked by me for the week ending designated. I understand this timecard must be approved and signed by a customer's representative for my paycheck to be issued.</p> <p style="text-align: right;"> _____ Signature Date </p>

EMPLOYEE NAME (PLEASE PRINT) _____

WEEK ENDING ____ / ____

	In	Out	In	Out	Regular Hours	Overtime Hours	Total
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Saturday							
Sunday							
					Total		

Authorized Signature _____ Date _____

PLEASE FAX SIGNED TIMECARDS TO UNIFIED STAFFING AT (810) 407-6795